

ARTICLES OR CERTIFICATE OF REINSTATEMENT

The name of the entity at the time of its cancellation:

The name the entity will use upon reinstatement:

The address of the entity’s principal office in Maryland (a P.O. Box can not be used):

The name and address of the entity’s resident agent in Maryland (a P.O. Box can not be used):

I swear under penalties of perjury
that this is an authorized act of
the above named entity.

(AUTHORIZED PERSON(S) OR GENERAL PARTNER)

I hereby consent to my designation
in this document as resident agent
for this entity.

(SIGNATURE OF RESIDENT AGENT)

GUIDE FOR REINSTATEMENT OF MARYLAND LP'S, LLC'S, AND LLP'S

A. Are there overdue annual reports or personal property returns? If **YES** go to item **B**. If **NO** go to Item **C**.

B. Prepare delinquent report(s). Does report indicate entity owned tangible personal property in Maryland? If the answer is **YES**, follow the four steps below. If **NO**, follow the steps listed under item **D**.

1. Submit Personal Property returns to SDAT for assessments.**
2. Take assessments to county or city where property is located
3. Pay personal property tax.
4. Get tax clearance certificate from the appropriate county or city. **SDAT will not accept a receipt.**

C. Has the entity ever reported tangible personal property on an annual report? If the answer is **YES**, follow instructions 1 and 2 below. If **NO** follow the steps listed under item **D**.

1. Pay personal property tax to county or city where the property is located.
2. Get tax clearance certificate from the appropriate county or city. **SDAT will not accept a receipt.**

D. Submit to SDAT the following:

1. Articles or Certificate of Reinstatement form.
2. \$100.00 filing fee.
3. Annual report(s) if the answer to Question **B** or **C** above **NO**.
4. The tax clearance certificate received from the appropriate county or city, if the answer to Question **B** or **C** above is **YES**

NOTE: If forfeiture was caused for any reason other than, or in addition to failure to file annual reports, that reason must be resolved prior to reinstatement.

NOTES: Due to the fact that the laws governing the formation and operation of business entities and the effectiveness of a UCC Financing Statement involves more than filing documents with our office, we suggest you consult an attorney, accountant or other professional. State Department of Assessments & Taxation staff cannot offer business counseling or legal advice.

Regarding annual documents to be filed with the Department of Assessments & Taxation: All domestic and foreign legal entities must submit a Personal Property Return to the Department. Failure to file a Personal Property Return will result in forfeiture of your right to conduct business in Maryland

Where and how do I file my documents?

By mail or in-person submissions should directed to:
State Department of Assessments and Taxation, Charter Division
301 W. Preston Street; 8th Floor
Baltimore, MD 21201-2395

All checks must be made out to State Department of Assessments and Taxation. The cost to file documents should be included with the form. Also a schedule of filing fees is available online, visit the homepage at www.dat.maryland.gov

Online business registration and document filing via the Maryland EGov Business portal. See the link on the homepage at www.dat.maryland.gov

Effective February 1, 2016, the Department of Assessments and Taxation will no longer accept via facsimile (fax) corporate documents for filing or document copy request.

How long will it take to process my documents?

Regular document processing time can be 8 weeks or more.

Expedited processing request will be handled within 7 business days. The expedited service fee is an additional \$50.00 for each document; other fees may also apply.

Hand-delivered documents in limited quantities receive same day expedited service between 8:30 a.m. and 4:30 p.m., Monday through Friday. You must be in line no later than 4:15 p.m. in order to receive service that same day.

Online filed document are considered expedited will be processed within 7 business days. This electronic government service includes a 3% service/convenience fee for payments processed through the EGov portal.